

Honorlock on Canvas - Student Guide



Before you begin: you will need to use the **Google Chrome** browser to take the exam.

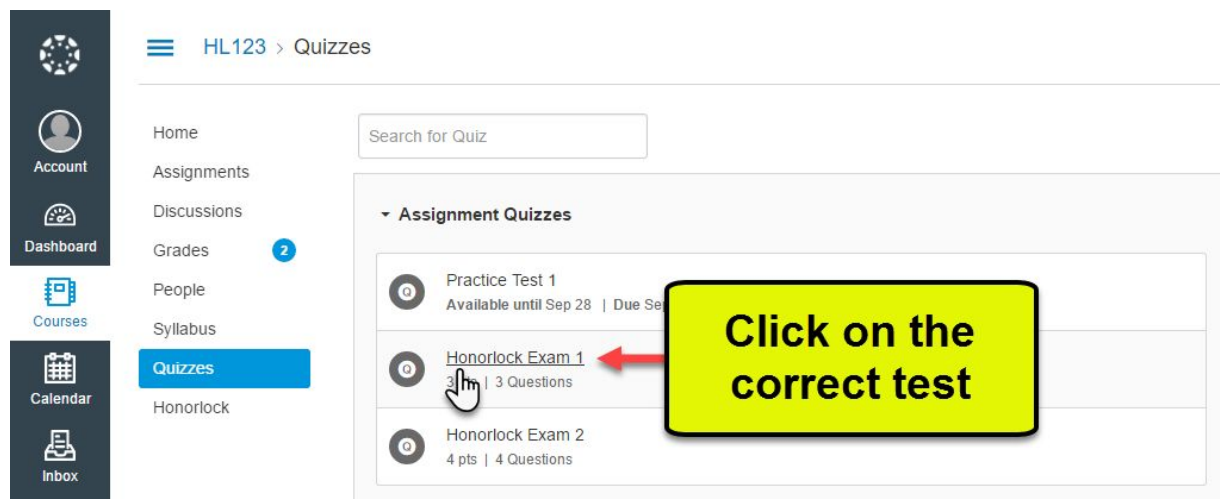
Click here to download: <https://chrome.com>

Need assistance? Call us at (844) 243-2500

1. In **Google Chrome**, navigate in Canvas to your course



2. Locate and **click** on your assessment

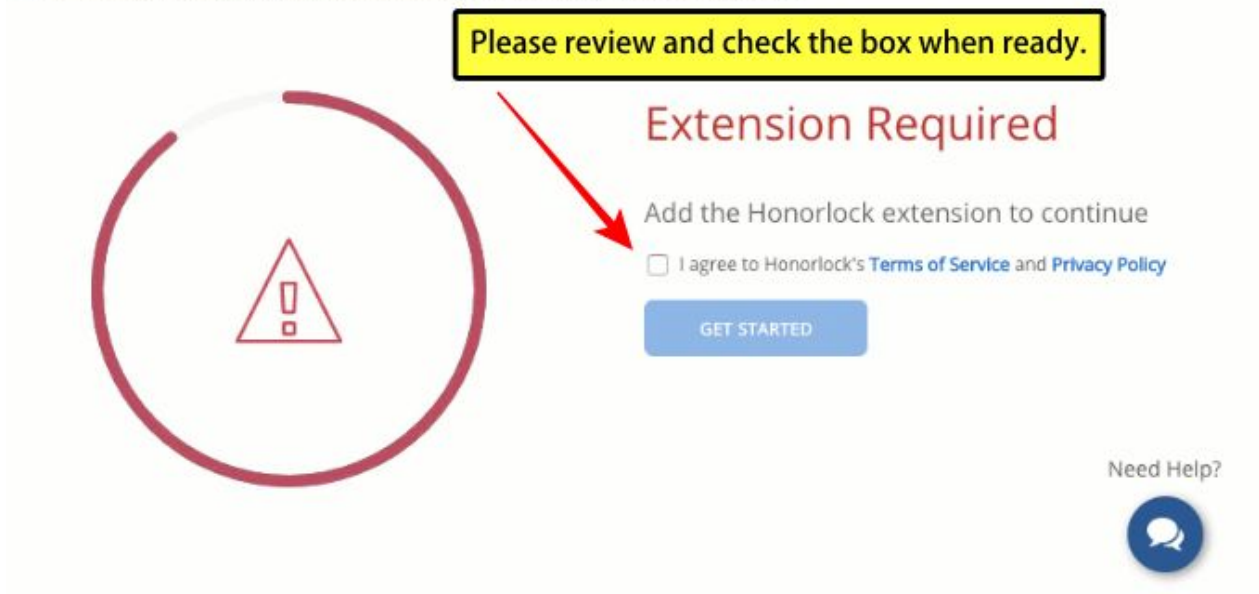


3. Under the Instructions, check the box once you have reviewed Honorlock's Terms of Service and Privacy Policy.

Instructions

Honorlock Chrome Extension

This exam requires Google Chrome and the Honorlock Chrome Extension.



Please review and check the box when ready.

Extension Required

Add the Honorlock extension to continue

☐ I agree to Honorlock's [Terms of Service](#) and [Privacy Policy](#)

GET STARTED

Need Help?

4. Now go ahead and press the blue "Get Started" button.



Extension Required

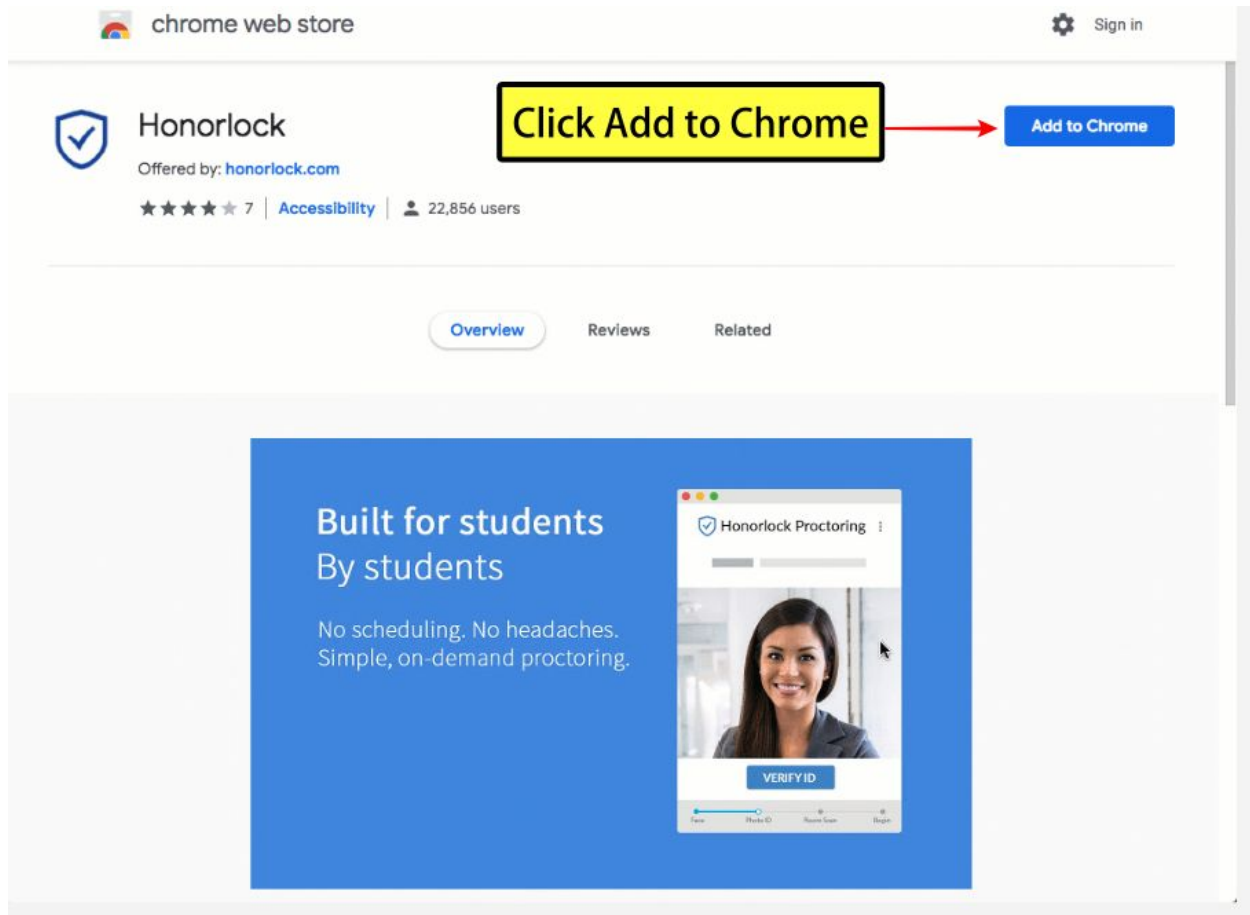
Add the Honorlock extension to continue

☒ I agree to Honorlock's [Terms of Service](#) and [Privacy Policy](#)

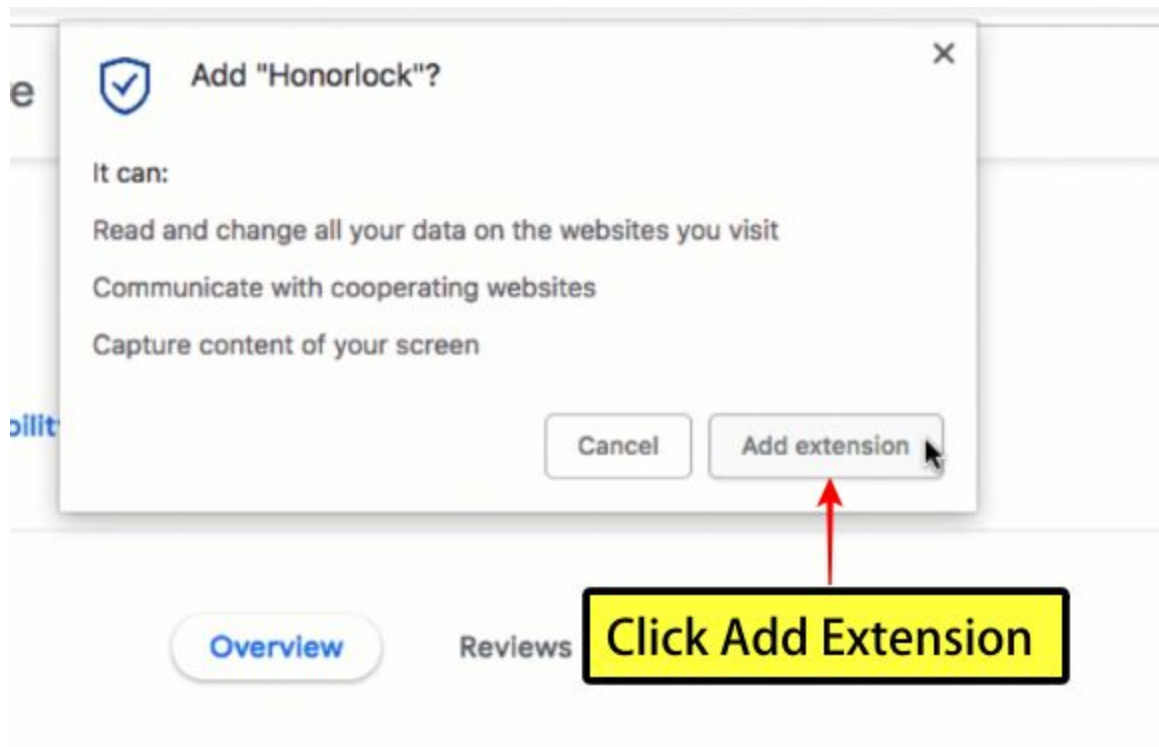
GET STARTED

Click Get Started

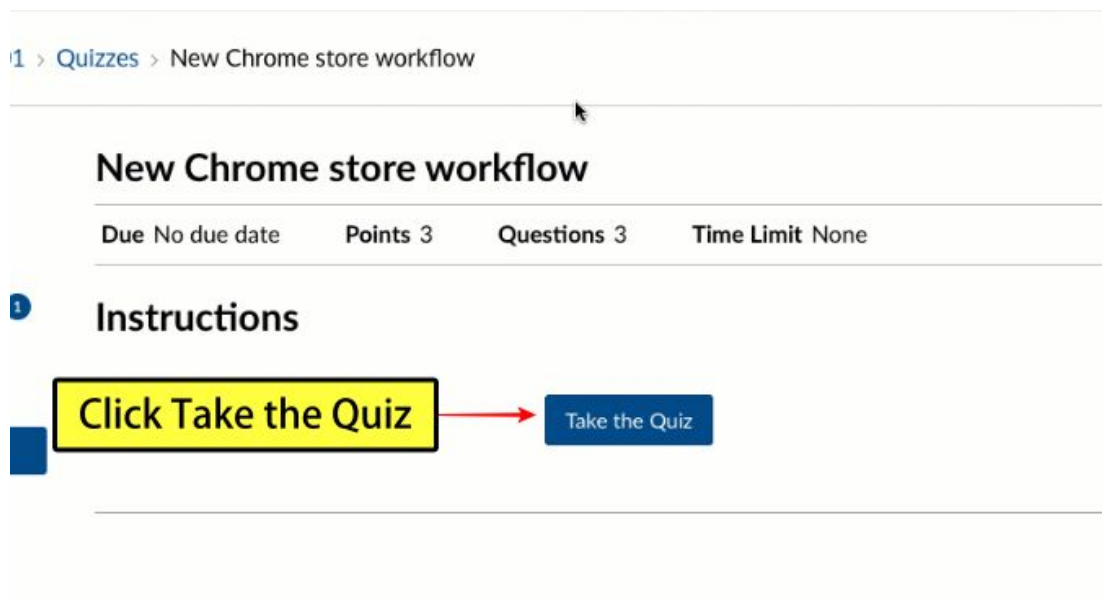
5. Upon clicking “Get Started” you will be redirected to the Chrome Web Store. Please click “Add to Chrome”.



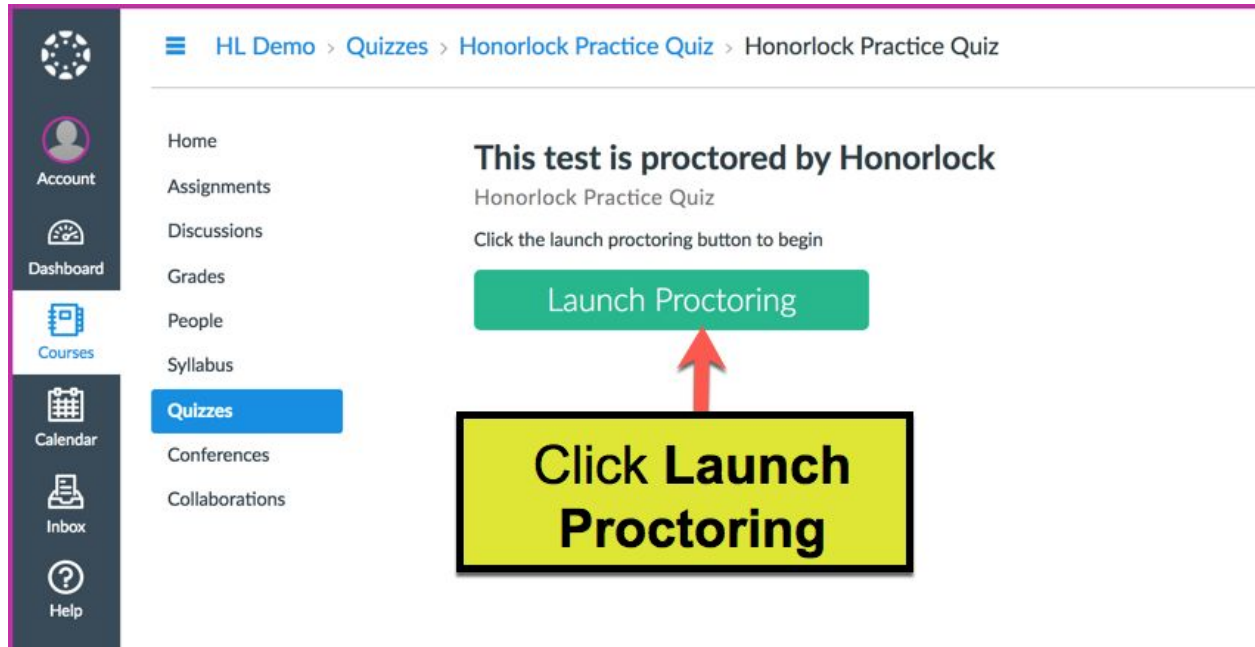
6. Click "Add Extension"



6. Now you can navigate back to your exam and press "Take the Quiz"

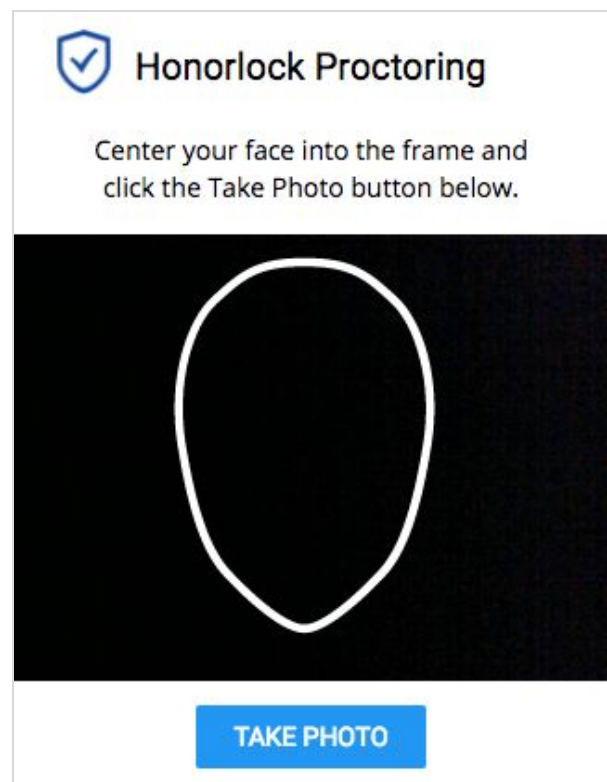


7. Click the **Launch Proctoring** button



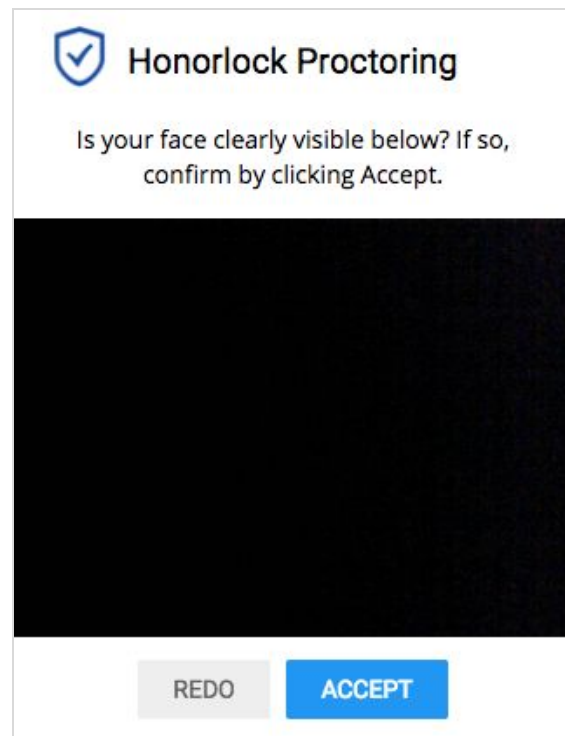
8. **Photo Authentication**

Center your face in the frame and take a photo by clicking **Take Photo**.



9. Photo Confirmation

Confirm that you can see yourself clearly in the captured image. If so click **Accept**, otherwise click **Redo** to retake the photo.



The screen displays the Honorlock Proctoring logo at the top left. Below the logo, the text reads: "Is your face clearly visible below? If so, confirm by clicking Accept." A large black rectangular area occupies the center of the screen, intended for the user's face. At the bottom, there are two buttons: a grey "REDO" button on the left and a blue "ACCEPT" button on the right.

10. Photo ID Authentication

Continue the process for taking a photo of a photo ID. Click **Take ID Photo** and accept if the ID is clear and visible in the image captured.

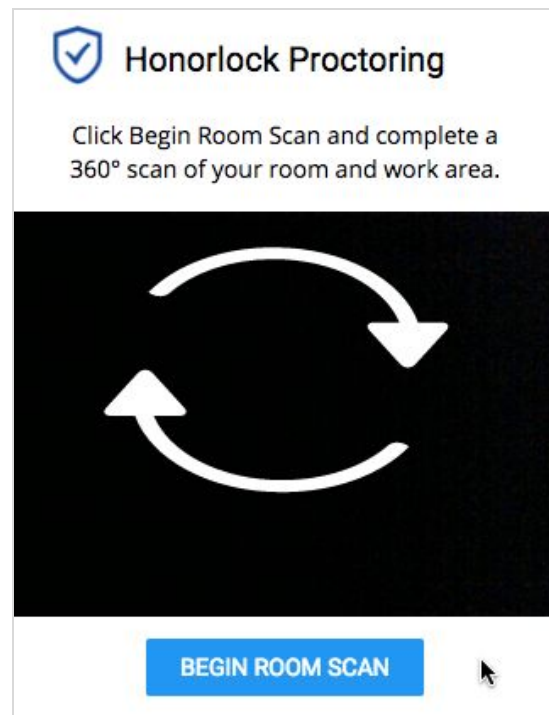
Make sure your ID is centered and clearly visible.



The screen displays the Honorlock Proctoring logo at the top left. Below the logo, the text reads: "Hold your photo ID into the frame and click the Take ID Photo button below." A large black rectangular area occupies the center of the screen. Inside this area is a white rounded rectangle frame. The letters "ID" are visible in the bottom right corner of the white frame. At the bottom of the screen, there is a blue button labeled "TAKE ID PHOTO".

11. 360° Room Scan

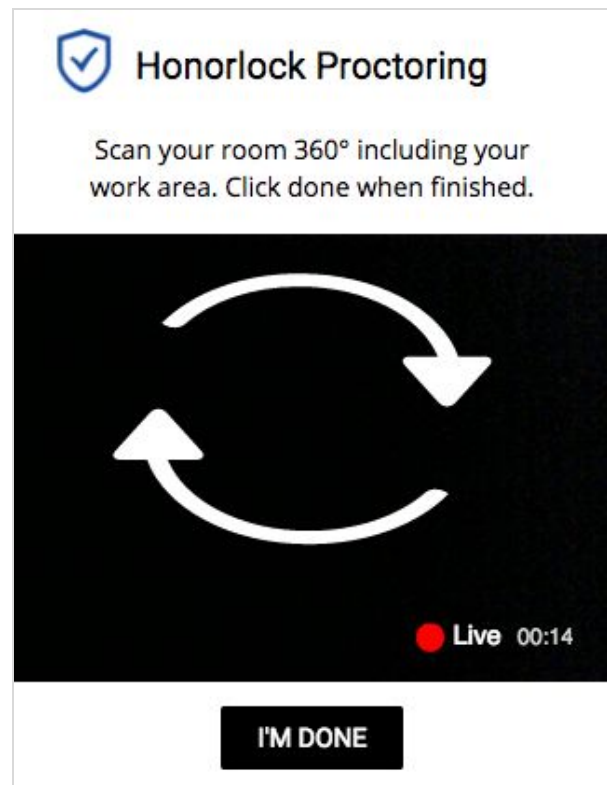
To complete a full room scan, click **Begin Room Scan** and rotate your camera 360°, showing your entire test-taking environment and work area.



12. Complete the 360° Room Scan

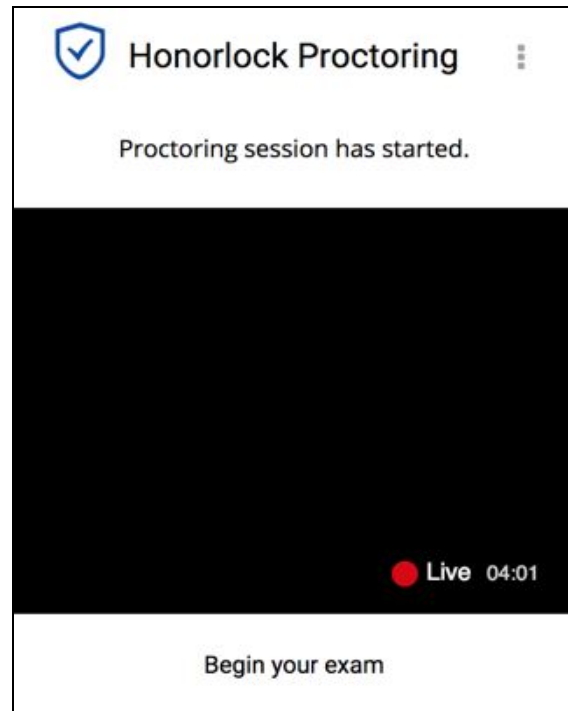
When the room scan is complete, click the **I'm Done** button.

To avoid being flagged during the proctoring review, be careful to not submit the video until the entire room is scanned.



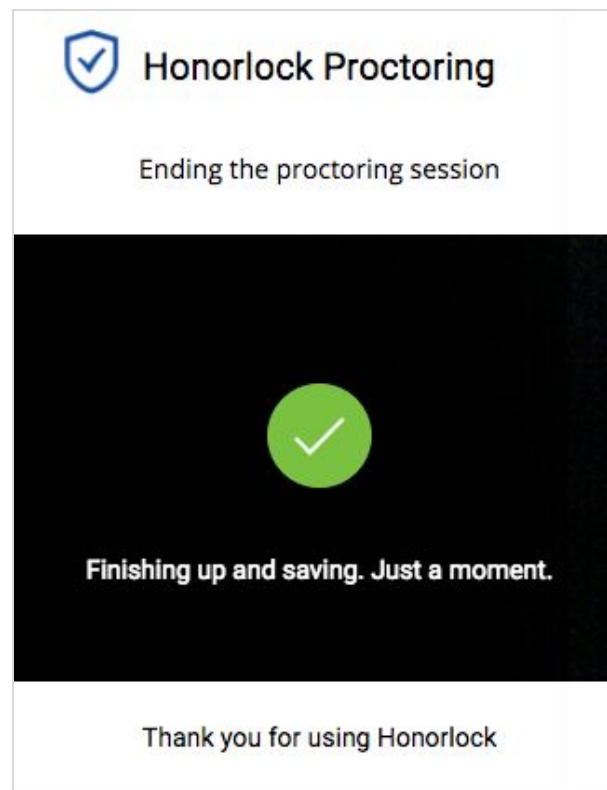
13. Take your placement assessment

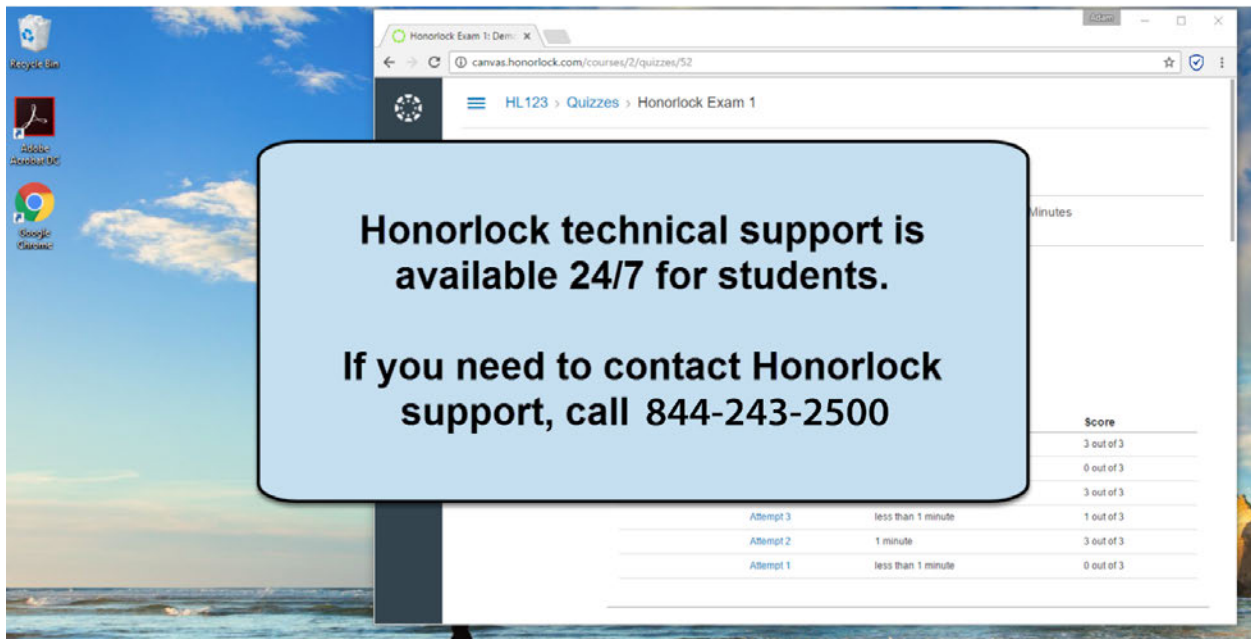
Take your test as you would normally. The camera will continue to record while you have the exam open.



14. Finishing Up

Honorlock proctoring will automatically save and close once you have finished taking your placement assessment.





Once your test has been submitted, you can remove the Honorlock Chrome extension.

